





Safe, Respectful, Learners

Principal Patricia Howard P.O Box 19 Gilgandra NSW 2827 Email: gilgandra-p.school@det.nsw.edu.au Tel: 02 6847-2043 Fax: 02 6847-2304

22 July 2019

Dear Parents/Carers

Parent/Teacher Interviews will be held for all classes on Wednesday 31 July commencing at 2pm in your child's classroom. It is important to attend this meeting to discuss your child's progress and future goals for learning.

Please indicate a suitable time for the meeting below and return to the classroom teacher. Teachers will send a confirmation letter of time when a timetable for interviews is developed.

I am also available during my Release From Face to Face (RFF) at .... (Please check with Classroom Teacher when their specific release time is).

Name of Child: ..... Name of Parent: ..... Contact Details: ....

Please circle the requested time below.

## Wednesday 31 July

2:00 2:10 2:20 2:30 2:40 2:50 3:00 3:10 3:20 3:30 3:40 3:50 4:00 4:10 4:20 4:30 4:40 4:50 5:00

Yours Sincerely

Classroom Teacher