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Gilgandra Public School

P & C Association

 P O Box 19

 Gilgandra NSW 2827

 gilpublicpandc@yahoo.com.au

President: Gabrielle Johnston Secretary: Kylie Briggs Treasurer: Chantel Chandler

**P&C Meeting Minutes for 17 October 2019**

**Meeting opened:** 2.03pm

**Present:** Sandra McLeod, Gabrielle Johnston, Amme Roobol, Justin Owens, Chantel Chandler, Kylie Briggs, Les Diamond, Janine Hazleton

**Apologies:** Tricia Howard, Anneke Aro, Mel Peart, Lisa Eason

**Correspondence:**

|  |  |  |
| --- | --- | --- |
| **From/about** | **Action taken** | **Given to** |
| Term Deposit Certificate |  | Chantel |
| Stall holder form | Event Committee | Kylie |
| Financial Contribution Application – D. Manusu & S. Manusu | Moved to General Business | Chantel |
|  |  |  |

**Minutes from previous meeting**: Kylie moved that the minutes be confirmed as a true and accurate record of the last meeting. Seconded by Chantel.

**Business Arising:**

* Missed out on the Cancer Council Fundraiser Community Calendar.
* Early Bird program end BBQ/ ice block. 25th Nov. 12 noon-ish. Janine to confirm
* Chantel is in the process of making a ‘Big Cheque’ for P&C to utilise when we fulfil a Financial Assistance Contribution application.
* Dates for Kiosk/IGA that are unavailable include Nov 1-4, 8 & 15. Discussion moved to General Business
* Gate/ Chain on entrance at Wamboin Street near hall

**Treasurers Report**

Chantel (treasurer) moves the adoption of the report. Seconded by Amme. Chantel to question Bendigo regarding Term Deposit fees and charges.

**Sub-committee report**

Discuss in General Business

**Principals Report**

As attached

**General Business:**

* Financial Contribution Applications – Dom and Seb Manusu for attending State Basketball. Approved Kylie Seconded Amme. Approval for any other students from our School team who put in Financial Contribution form to be granted approval and processed. Moved Amme Seconded Sandra
* Chantel showed ‘Big Cheque’ she is in the process on constructing
* Cake stall and Raffle ticket sales to be held in the kiosk in Miller St on 29 November seeking donations from School Community. To be manned by Chantel, Sandra and Amme. IGA raffle ticket selling to be held on 4December. To be manned by Gabby from 1-3pm and Kylie from 3-5pm. Message to be sent out to everyone to confirm and seek additional helpers either on the same days or an additional one.
* Gabby is on the Local School Community Grant panel and has declared her involvement with Gilgandra Public School and High School.
* Event – Insurance Gabby to email Chantel. Invoices – Chantel to email Kylie. Kylie to print out stall holder forms and CC when they come in. Staff given till end of Week 3 for exhibition pics to be finalised.
* Sponsorship policy to be held over to next meeting

**Next meeting Agenda Items:**

**Next Meeting:** 21 Novemberat 2.00 pm

**Meeting Closed:** 2.49pm