



Gilgandra Public School P & C Association

P O Box 19
Gilgandra NSW 2827

gilpublicpandc@yahoo.com.au

President : Libby Carr Secretary : Kylie Briggs Treasurer : Chantel Chandler

Meeting held 27th February 2020

Meeting opened: 2.05pm

Present: Chantel Chandler, Karen Roberts, Karly Smith, Deanna Anforth, Kylie Briggs, Libby Carr, Tara Hodge, Sandra McLeod, Darrel Roberts, Janine Hazelton

Apologies: Patricia Howard, Anneke Aro, Lisa Eason, Les Diamond, gabby Johnston

Correspondence:

From/about	Action taken	Given to
Fundraising catalogues	Pigeonhole	Kylie
Term Dep renew	Treasurer	Chantel
Bank statements	Treasurer	Chantel
Receipt from School	Treasurer	Chantel
Parent & Citizen magazine		Executive – Gabby's in pigeonhole

Minutes from previous meeting: Kylie moved that the minutes be confirmed as a true and accurate record of the last meeting. October's Minutes Seconded by Sandra. November's Minutes seconded by Chantel.

Business Arising:

- Gate security on Wamboin Street, hall entrance – Fence being erected

Treasurers Report

Chantel (treasurer) moves the adoption of the report. Seconded by Kylie

Principals Report

As attached

Questions raised by committee

– Language Program length, for the year

-IEP/PLP, follow up feedback at the end of the year?

General Business:

- AGM – 19 March 2 pm followed by ordinary meeting. Advertise 14 days prior, reports required from President and Treasurer, Treasurer records to be audited.
- Water filling station – discussion held. Research replacing existing bubbler system with combined bubbler/water filling station. Chantel to get quotes for next meeting.
- Fete breakdown – attached with treasurer’s report.
- Letter to new parents – Discussion held. Suggestion to shorten letter, include dot points for fundraising ventures and how spent, look at including in enrolment /new parent pack. Letter to go out to new parents prior to next meeting. Moved Karly, Seconded Dee
- Tabled for amendment, to be adopted at AGM– Constitution, P&C Federation sample. Add Gilgandra Public School P&C to document, where applicable.
 - Code of Conduct, P&C Federation sample. Add Gilgandra Public School P&C to document, where applicable
 - P&C By-Laws – P&C Federation sample. Discussion held. Add Gilgandra Public School P&C to document where applicable.

Discussion held. Decision to remove point 3, due to positions being held in good, consistent stead. Point 4, add “31 December”. Point 5 Insert “March”. Point 6 Insert “Third Thursday of the month at 2pm”. Point 7 insert “\$2.00”and both “secretary and treasurer”.
- Fete photos – Discussion held. Display of leftover photos from fete to be placed on display in the Year 6 eating area during the Easter Hat parade Thursday 9th April. Photos to be sold for \$10. P&C to man sale. Term 2 any remaining photos are to be dismantled from card and made available for sale at half price. All in favour.

- Presentation day prize – Dux. Suggestion to rethink prize for award. Is there a better way? For example, same monetary prize but split between a book and a Cooee cash card.

Next meeting Agenda Items: AGM - Elections, Adoption of Constitution, Code of Conduct and By-Laws. Ordinary Meeting - Water filling station, Dux prize ideas

Next Meeting: 19th March at 2.00 pm

Meeting Closed: 3.09pm