



Gilgandra Public School P & C Association

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President : Gabrielle Johnston Secretary : Kylie Briggs Treasurer : Chantel Chandler

P&C Meeting Minutes for 19 September 2019

Meeting opened: 1.59pm

Present: Sandra McLeod, Gabrielle Johnston, Amme Roobol, Chantel Chandler, Kylie Briggs, Les Diamond, Janine Hazleton

Apologies: Libby Carr, Tricia Howard, Anneke Aro

Correspondence:

From/about	Action taken	Given to
2020 Cancer Council Fundraiser Community Calendar	General Business	Chantel
Fundraising Christmas Catalogues	Event Committee	Kylie

Minutes from previous meeting: Kylie moved that the minutes be confirmed as a true and accurate record of the last meeting. Seconded with amendment to remove point regarding Athletics Canteen profit by Sandra.

Business Arising:

- Wire on Wrigley Street fence is up.
- Canteen to open Week 1, 4th term
- Father's Day stall sold \$1,343 but due to large purchase to replenish stock, stall was in a deficit profit of \$32
- State Government request regarding P&C Committee Working with Children check. Gabby spoke with them, they will get back to us if required, but looked as if we are okay to continue operating as we are.
- Solar Farm Sponsorship moved to General Business

- Early Bird program moved to General business

Treasurers Report

Chantel (treasurer) moves the adoption of the report. Seconded by Gabby

Sub-committee report

Letters have gone out to local community services, stall holders, schools etc. Some businesses have been emailed regarding possibility of donating to our raffle. We have received a couple of responses back. Insurance for third parties \$20 Million.

Principals Report

As attached

General Business:

- Early Bird –Discussion held regarding Morning Tea first day of Term 1. Instead we will look at Early Bird students having the opportunity to use the canteen during their program. Janine to take idea to Executive of P&C having a BBQ at Early Bird’s last session with Students to also receive an ice block via the canteen.
- Athletics Carnival - P&C canteen took at total of \$1231.95 which made a profit of \$778
- Term Deposit – Motion passed Account to be rolled over for the shortest period at the highest interest rate. Moved Chantel, Seconded Kylie
- Discussion held regarding Term deposit monies. Motion passed P&C has pledged \$10 000 to the Outdoor Learning Area, to be held in P&C term deposit account until required for the project. Moved Kylie, Seconded Sandra. All in favour.
- Community Calendar – Discussion held P&C to advertise meetings on the calendar. \$12 Moved Chantel, Seconded Gabby
- Outdoor Learning Area – requested that P&C submit a grant on behalf of SRC for Outdoor Learning Area through Local Schools Community Fund. Discussion held. Moved Chantel, Seconded Kylie. All in favour
- Promote what we do and where our funds go more at our assemblies and Facebook. Chantel to investigate a “big cheque”.
- Event – Discussion held, Risk management plan required and Notification of Event to P&C Federation. Gabby to contact Federation regarding insurance (is there something we can do to meet insurance halfway). Focus on donations rather than sponsorships. Kylie to purchase stamps to send donations requests out. Discussion held – monies raised from event to be allocated to School Beautification projects.

- Sponsorship Policy – discussion held. Deferred to next meeting. Gabby to catch up with Tricia to discuss.
- Raffle – Kylie to request dates for Kiosk/ cake stall and IGA to sell raffle tickets. All members to help with sale of tickets via a roster leading up to event after donation list has been confirmed.
- Gates/ chain for entrance on Wamboin Street near hall. All other entrances have them except this one.

Next meeting Agenda Items: Sponsorship Policy, Event

Next Meeting: 17 October at 2.00 pm

Meeting Closed: 3.20pm